



Senior Clinical Project Manager

ACT (Accelerating Clinical Trials Ltd) is a not-for-profit organisation specialised in delivering blood cancer studies through two established, and globally recognised, networks of Haemato-Oncology and Transplantation trial sites.

Any surplus income is reinvested for blood cancer patients' benefit.

This is a fantastic opportunity to join the Clinical Operations team at ACT. We are an experienced, dynamic, friendly, and flexible team who are looking for individuals to join and complement us.

We are actively seeking a Senior Clinical Project Manager to provide leadership and decision making for assigned haemato-oncology clinical studies in the UK. This is a key role to ensure successful delivery of complex Investigator Initiated and Industry Sponsored clinical trials with responsibility for delivering against agreed milestones and budget.

You will be expected to work with a high level of decision making and independence to successfully lead clinical trials through all stages of the study life cycle. You will provide leadership to the study team, providing direction and setting priorities to ensure studies are delivered successfully.

Responsibilities

- Ensure delivery of projects within the agreed project timelines, actively monitoring these and putting mitigation and escalation plans in place if required.
- Provide leadership across all aspects of trial set-up and delivery including protocol development and risk mitigation and planning.
- Responsible for ensuring all study related activities, internally and externally, are conducted in accordance with the company Standard Operating Procedures (SOPs), protocol, ICH Good Clinical Practice (GCP) (as applicable) and regulatory requirements.
- Responsibility for the selection, set up and oversight of vendors including, but not limited to, Contract Research Organisations (CROs), central laboratories, clinical study supply services and electronic data capture (EDC) providers.
- Develop and manage the client/vendor relationships with a collaborative approach.
- Embed quality by design, through development and maintenance of key study documentation and processes.
- Lead on risk management mitigation and planning for assigned studies.
- Accountable for all project deliverables across ACT, our networks, and vendors, as applicable for your assigned study/studies.
- Accountable for project budget, financial forecasting, implementation of financial risk mitigation plans and tracking to target.
- Accountable for predicting and tracking potential and actual out of scope project activities and follow up against the current request for proposal (RFP) and schedule of work (SOW).
- Support with capability, strategy and bid defence meetings, as required.

- Support with the development of project and budget proposals, as required.
- Engage and build relations with key clinical study staff and departments across the networks.
- Support in the engagement and building of relations with external stakeholders including academics, funders, MHRA and UK NIHR.
- Empower and manage cross-functional project teams to improve quality and efficiency.
- Potential direct line management responsibilities dependent upon experience and study/team requirements.
- Motivate and allow teams to have ownership of their tasks.
- Responsible for Study Team training and team utilisation within assigned study/studies in discussion with Project Director(s) and consideration of wider priorities.
- Assist with identifying and implementing training as required.
- Work with other members of the ACT Clinical Operations team to share best practice and inform updates to the ACT Quality Management System (QMS) and processes.
- Other responsibilities reasonably aligned with your job description and level of responsibility.

Essential Requirements:

- A relevant educational background, either in life-sciences or as a licensed healthcare professional.
- Extensive experience of project managing complex CTIMPs and delivering these within agreed timelines, within a sponsoring organisation or clinical research organisation.
- Extensive experience in the set-up of clinical trials in the UK including development of trial protocols and aligned documentation and successfully gaining approvals for these.
- Successful selection, set-up and oversight of vendors covering a range of functions.
- In depth knowledge and application of UK clinical research regulatory requirements including ICH GCP, Medicines for Human Use (Clinical Trials) and GDPR.
- Demonstrable experience of leading cross-functional teams in a project management capacity to ensure successful clinical trial delivery.
- Experience of active risk identification, mitigation and management and application of this throughout the clinical trial lifecycle.
- Experience of budget management.
- Sound knowledge of clinical trial methodologies
- Ability to work independently, manage multiple priorities and make decisions effectively.
- A quality-focused mind-set
- Strong interpersonal and written skills
- A pragmatic, problem-solving attitude and ability to learn quickly
- Effective teamwork and collaboration skills
- Flexible approach to change
- Innovative and forward thinking
- Ability to travel in the UK as required

Desirable requirements

- Experience of Haemato-Oncology research
- Experience of clinical project management for global studies
- ATIMP experience

- Experience of business development including funding bids
- Direct line management experience

Location and travel

ACT is a fully remote workplace but you must be willing to travel for meetings as required. Please note we hold UK-based face-to-face all company meetings periodically throughout the year.

Benefits

- 25 days FTE (pro rata for part time)
- Holiday buying scheme available annually (up to 5 days, pro rata)
- NEST pension at 5% employee / 6% employer on joining
- Private Healthcare Scheme (applicable post-probation)
- Life assurance x4 salary
- Employee Assistance Programme

To apply

Please email your CV and a covering letter to Anna Hockaday, Chief Clinical Operations
Director: info@act4patients.com

Closing date

Midnight Sunday 19th April 2026.

This vacancy may close early if a sufficient number of applications are received before the closing date.